



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday January 19, 2023
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**
Minutes

Patricia Campbell was elected as the new board Chairperson at the December 2022 meeting.

Opening of Meeting

- **Call to Order – 2:05 PM**
- **Roll Call – Bruce Trimble, Patricia Campbell, Bill Watkins, Boyd Kallicott, Jay Lawrence**
- **Review / Approval of last meeting minutes – Bruce made a motion to approve the minutes, Bill Seconded, all in favor. Motion carried.**
- **Review / Approval of Agenda – Bill made a motion to approve the meeting minutes, Bruce seconded, all in favor. Motion carried.**

Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Camano Island Chamber of Commerce	624389	\$165.00	12/14/2022
Bank of America Credit Card	624875	\$113.49	12/21/2022
Jay Lawrence	624876	\$420.00	12/21/2022
Frontier Precision	625602	\$761.60	1/11/2023
Leading Edge Aerial Technologies	625603	\$1,295.00	1/11/2023
	Total	\$2,755.09	

- **Approval of Vouchers – Boyd made a motion to approve the vouchers, Bill seconded, all in favor. Motion carried.**

• **Payroll**

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	625227	\$5,435.08	12/28/2022	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,788.70	1/6/2023	Monthly
	Total	\$7,223.78		



- Approval of payroll Expenditures – **Boyd made a motion to approve the payroll, Bruce seconded, all in favor. Motion carried.**

Total Expenditures - \$ 9,978.87

1) New Business –

- a) **Pat thanked Boyd for his role as chairman.**
- b) 2023 signature sheet for the Island County Auditor’s Office **The signature sheet was passed around and the members signed.**
- c) The Board needs to take the PRA (Public Records Act) training. **Jay will set this up for the February meeting.**

2) Continuing Business-

- a) New Board Member! Theresa Fletcher will be filling the vacancy. **The Island county Commissioners will vote on this at their next work session.**
- b) The Role of an Effective Board Member Webinar ~ Presented by MRSC! **Wednesday, January 25, 2023, 10:00 AM ~ 11:30 AM- Jay has reserved the conference room at the Camano Island Library for January 25, 2023, to watch this webinar.**

3) Manager Report

- a) Projects
 - i) **Working on new board notebooks**
 - ii) **Annual report for the WA State Auditor**
 - iii) **Equipment maintenance**
 - iv) **Website**

Financial report

Jay read over the financial status.

Balance December 31, 2022 - \$63,721.67

Receivables Tax year	December 2022 Income	Amount Receivable
2020	\$135.39	\$528.18
2021	\$134.55	\$ 773.63
2022	\$599.00	\$2,650.77
<u>Total Income</u>	<u>\$868.94</u>	
<u>Total Receivable</u>		<u>\$3,952.58</u>

Next Regular Meeting scheduled for Thursday February 16, 2023. Camano Senior and Community Center at 2:00 PM –3:00 PM

Meeting was closed at 2:30 PM