



**Board of Trustees Regular Board Meeting  
Camano Island Mosquito Control District  
Thursday October 17, 2024  
2:00– 3:00 P.M.  
Camano Center- 606 Arrowhead rd. Camano Island, WA**

**Agenda**

**Opening of Meeting**

- **Call to Order – Call to Order – 2:03 PM**
- **Roll Call – Bruce Trimble. Patricia Campbell. Bill Watkins. Jay Lawrence. Theresa Fletcher.**
- **Review / Approval of last meeting minutes – Bruce made a motion to approve the last meeting minutes. Bill seconded the motion. All in favor. Motion carried.**
- **Review / Approval of Agenda – Bruce made a motion to approve the last meeting minutes. Bill seconded the motion. All in favor. Motion carried.**

**Review Expenditures**

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Bank Of America Credit Card	656842	\$457.07	10/02/2024
	Total	\$ 457.07	

- **Approval of Vouchers – Bruce made a motion to approve the vouchers Theresa second all in favor motion carried.**

**Payroll**

Paperwork is included in the meeting portfolio for payroll expenses listed below

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	656601	\$6,189.29	9/25/2024	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,995.24		Monthly
	Total	\$8,184.53		

- **Approval of Payroll Expenditures – Theresa made a motion to approve the payroll expenditures, Bruce seconded all in favor, motion carried.**

**Total Expenditures - \$8,641.60**

**1) New Business –**



Budget hearing immediately after regular meeting.

- 2) **Executive session to discuss candidates for manager position. Approximately 10 minutes.**
- 3) **Open discussion for a decision about District Manager**
  - a) Is there a candidate the board has selected to offer the position to?
    - i) **A motion was made to offer the position to Cheyenne by Duffy, Bruce seconded, all in favor. Motion carried. Offer will be made to Cheyenne.**
  - b) What will the terms of the offer be?

**Salary of \$90,000 annually. \$1,000 monthly stipend for medical insurance. Vacation and sick leave as per district policy. Offer expires November 1, 2024. There will be a three-month probationary period with a review at the end of three months. Jay will forward an offer letter to the candidate.**
- 4) **Continuing Business –**
  - a) Still one open position on the board.
- 5) **Manager Report –**

**Financial report**  
Jay read the financial report

**Balance September 30, 2024 - \$43,303.62**

Receivables Tax year	September 2024 Income	Amount Receivable
2020	\$0	\$67.47
2021	\$0	\$134.53
2022	\$0	\$460.62
2023	\$0	\$ 1,176.43
2024	\$1,977.69	\$ 56,348.75
<b><u>Total Income</u></b>	<b><u>\$1,977.69</u></b>	
<b><u>Total Receivable</u></b>		<b><u>\$58,187.80</u></b>

The meeting was closed at 2:40 PM.  
The budget hearing will be held immediately after this meeting.

**Next Regular Meeting scheduled for** Thursday, November 21, 2024. Camano Senior and Community Center at 2:00 PM –3:00 PM.