



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday October 21, 2021
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order – 2:00 PM**
- **Roll Call – Jay Lawrence, Bruce Trimble, Patricia Campbell, Bill Watkins “Duffy”, Boyd Kallcott**
- **Review / Approval of last meeting minutes – Duffy made a motion to approve the minutes, Bruce second, all in favor, motion passed**
- **Review / Approval of Agenda – Bruce made a motion to approve the minutes, Pat second, all in favor, motion passed**

Review Expenditures

August 18, 2021

Name	Warrant (Check) Number	Amount	Date
Enduris	603245	\$4,963.00	8/18/2021
Bank of America credit card	603246	\$1,251.69	8/18/2021
	Total	\$6,214.69	

Payroll August 18, 2021

Name	Warrant (Check) Number	Amount	Date
August - Jay Lawrence payroll	603244	\$5,137.30	8/18/2021
	Total	\$5,137.30	

Total Expenditures August 2021 - \$11,351.99

September 29, 2021

Name	Warrant (Check) Number	Amount	Date
Bank of America credit card	604981	\$197.58	9/29/2021
	Total	\$ 197.58	

Payroll September 29, 2021

Name	Warrant (Check) Number	Amount	Date
Jay Lawrence payroll	604982	\$5,137.30	9/29/2021
	Total	\$5,137.30	



Total Expenditures September - \$5,334.88

- **Approval of Expenditures** – Jay passed the vouchers around to the Board. Bruce asked what ENDURIS is, Jay explained that is the Liability insurance. Bruce made a motion to approve the expenditures, Duffy second, all in favor, motion passed
 - **Review/Approval of payroll** – Pat made a motion to approve the expenditures, Duffy second, all in favor, motion passed
- 1) **New Business** –
 - a) Budget Time
 - i) Budget workshop after regular meeting today. Jay has the draft budget proposal for the workshop to discuss after the regular meeting is over.
 - ii) Changes to discuss for 2022 budget.
 - (1) Salary – Jay stated that he didn't get a raise for 2021 and has some sample budget options. Bruce made a motion to approve a 6% pay increase for the manager for 2022
 - (2) The Budget will be voted at the next regular meeting
 - 2) **Continuing Business-**
 - a) Still need another Board Member
 - 3) **Manager Report**
 - a) West Nile Virus- Washington state 2021
 - i) 3 case of human West Nile Virus this year. 1 Yakima County, 1 Benton, 1 Franklin
 - ii) 11 horses – 2 in Benton County, 2 in Kittitas County, 5 in Yakima County, 1 Whatcom, 1 Klickitat
 - iii) 51 mosquito pools – Benton, Franklin, Grant, Walla Walla, and Yakima Counties

Financial report – Balance September 30, 2021= \$46,420.39

Receivables Tax year	September 2021 Income	Amount Receivable
2018	\$0	\$67.97
2019	\$0	\$451.29
2020	\$0	\$1,241.98
2021	\$2,253.42	\$44,958.54
Total Income	\$2,253.42	
Total Receivable		\$46,719.78

Bruce suggested we discuss the salary increase before closing the regular meeting, asked if Jay had a proposal. Jay stated that he has been getting a 3% raise each year but for 2021 he did not get a raise. Jay has two proposals and explained that they are only suggestions and can be revised to what the board decides on. One is a 3% salary increase and the other is for 6% increase to catch up from last year. Bruce said that given what inflation is doing he would support a 6% increase. Bruce made a motion to provide a 6% salary increase for the manager of the Mosquito Control District. Pat second, all in favor, motion passed. Boyd asked if anyone had any other points to talk about, no. Bruce made motion to close the meeting, Duffy seconded, all in favor. Meeting closed at 2:20 PM

Next Regular Meeting scheduled for Thursday November 18, 2021. Camano Senior and Community Center at 2:00 PM –3:00 PM