



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday February 16, 2023
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order – 2:04 PM**
- **Roll Call – Bruce Trimble, Boyd Kallicott, Patricia Campbell, Bill Watkins, Jay Lawrence, Theresa Fletcher.**
- **Review / Approval of last meeting minutes –Bruce moved to approve the meeting minutes, Bill seconded, all in favor. Motion carried.**
- **Review / Approval of Agenda – Bruce moved to approve the meeting agenda, Bill seconded, all in favor. Motion carried.**

Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Bank of America Credit card	626912	\$364.89	2/8/2023
MV Books, LLC	626913	\$210.00	2/8/2023
	Total	\$ 574.89	

- **Approval of Vouchers – Boyd made a motion to approve the expenditures, Theresa seconded. All in favor, motion carried.**

• **Payroll**

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	626453	\$5,616.99	2/1/2023	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,823.50	1/31/2023	Monthly
Employment Security	EFT	\$4.85	1/31/2023	Quarterly
L&I	EFT	\$335.09	1/31/2023	Quarterly
Paid Family and Medical Leave	EFT	\$88.44	1/27/2023	Quarterly
	Total	\$7,868.87		

- **Approval of payroll Expenditures – Bill made a motion to approve the payroll expenditures, Theresa seconded, all in favor, motion carried.**

Total Expenditures - \$ 8,443.76



1) New Business –

- a) PRA (Public Records Act) training. After finished with regular meeting items. **Jay brought up the training video after the manager report and all watched the training video.**

2) Continuing Business-

- a) 2023 signature sheet for the Island County Auditor’s Office. Theresa needs to sign this. **Theresa signed the signature sheet.**

3) Manager Report

- i) Truck maintenance – Jay took the truck to have the mice evicted!
(1) The truck is in the shop having the dash and the HVAC system removed to access mouse nests deep in the system. Smell is unbearable and air quality health is dangerous. Jay filed a claim with Enduris to see if this would be covered. No word yet.
- ii) **Jay is working on the annual report.**

Financial report

Balance January 31, 2023 - \$58,647.99

The Island county treasurers report shows a balance of \$52,666.11 which is different than my books are showing due to two checks getting lost in the mail. They will appear in the February report.

Receivables Tax year	January 2023 Income	Amount Receivable
2020	\$202.43	\$325.75
2021	\$201.82	\$571.81
2022	\$284.16	\$2,366.61
Total Income	\$688.41	
Total Receivable		\$3,264.17

Jay played OPMA the training video.

Next Regular Meeting scheduled for Thursday March 16, 2023. Camano Senior and Community Center at 2:00 PM –3:00 PM

2:43 PM meeting adjourned.