



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday May 19, 2022
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order – 2:00 PM**
- **Roll Call – Pat Campbell, Bruce Trimble, Boyd Kallicott, Jay Lawrence**
- **Review / Approval of last meeting minutes –Pat made a motion to approve the meeting minutes, Bruce seconded, all in favor, motion passed.**
- **Review / Approval of Agenda – Bruce made a motion to approve the agenda, Pat seconded. All in favor, motion passed.**

Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Adapco	612571	\$686.98	3/30/2022
Bank of America Credit Card	612572	\$556.98	3/30/2022
Bank of America Credit Card	613938	\$213.22	4/27/2022
ESRI	613939	\$434.80	4/27/2022
MV Books LLC	614223	\$140.00	5/4/2022
Total		\$2,031.98	

- **Approval of Expenditures – Bruce made a motion to approve the expenditures, Pat seconded. All in favor, motion passed.**

• **Payroll**

Name	Warrant (Check) Number	Amount	Date	Frequency
March - Jay Lawrence payroll	612573	\$5,435.08	3/23/2022	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,788.70	4/6/2022	Monthly
April - Jay Lawrence payroll	613940	\$5435.08	4/27/2022	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,788.70	5/6/2022	Monthly
WA L&I - Qtr. 1 2022	ACH	\$279.24	4/30/2022	Quarterly
WA Employment Security - Qtr. 1 2022	ACH	\$46.30	4/29/2022	Quarterly
WA Paid Family Medical Leave - Qtr. 1 2022	ACH	\$88.45	4/18/2022	Quarterly
Total		\$14,861.55		



- Approval of payroll Expenditures – Pat made a motion to approve the Payroll expenditures, Bruce seconded, all in favor, motion passed.

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Total Expenditures - \$ 16,893.53

1) New Business –

- a) New Board Chair? Secretary? After discussion, no changes. Jay will function as secretary and facilitate the meetings in the chairperson’s absence.
- b) Contact Sheet for County Auditor’s office Signed by all but William Watkins
- c) Signature sheet for County Auditor’s office Signed by all but William Watkins

2) Continuing Business-

- a) Still need another Board Member.
- b) OPMA training

3) Manager Report

- a) Jay talked about the ongoing surveillance and treatments. The weather has been a factor in when and how to treat. Been doing more backpack treatments as the weather hasn’t cooperated with the drone applications. Starting trapping soon as the weather improves.
- b) Jay investigated business membership at the Camano center, the cost would be \$150 annually. Our website would be listed on their website, we can put brochures, notifications, and other items in the lobby. We have money in the budget for the room rental each month which is \$240 per year, this would save money and offer more public exposure.

Boyd asked for a motion to become a member of the Camano Center. Bruce made the motion for the Camano Island Mosquito Control District to become a member of the Camano Center, Pat seconded, all in favor. Motion carried. Jay will fill out the required paperwork and submit for membership.

Financial report – Balance March 31, 2022 - \$46,609.34

Receivables Tax year	March 2022 Income	Amount Receivable
2018	\$0	\$67.97
2019	\$64.43	\$193.31
2020	\$67.47	\$929.75
2021	\$269.06	\$2,124.68
2022	\$11,305.54	\$105,056.62
<u>Total Income</u>	<u>\$11,706.50</u>	
<u>Total Receivable</u>		<u>\$108,372.33</u>

Jay reviewed the financial report.

Balance April 30, 2022 - \$85,375.58

Receivables Tax year	March 2022 Income	Amount Receivable
2018	\$0	\$67.97



2019	\$0	\$193.31
2020	\$13.71	\$916.04
2021	\$403.62	\$1,721.06
2022	\$46,392.24	\$58,664.38
Total Income	\$46,809.57	
Total Receivable		\$61,562.76

Next Regular Meeting scheduled for Thursday June 16, 2022. Camano Senior and Community Center at 2:00 PM –3:00 PM

Boyd closed the meeting at 2:30