



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday September 19, 2024
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order – Call to Order – 2:01**
- **Roll Call – William Watkins, Patricia Campbell, Theresa Fletcher, Bruce Trimble, Jay Lawrence**
- **Review / Approval of last meeting minutes – Theresa made a motion to approve the meeting minutes. Bruce seconded, all in favor, motion carried.**
- **Review / Approval of Agenda – Bruce made a motion to approve the meeting agenda. All in favor, motion carried.**

Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
MV Books LLC	654100	\$200.00	8/7/2024
Bank of America	655526	\$930.16	9/4/2024
WA State Auditor’s Office	655527	\$2,503.80	9/4/2024
WA Department of Ecology	655734	\$500.00	9/11/2024
	Total	\$4,133.96	

- **Approval of Vouchers – Bruce made a motion to approve the vouchers, Theresa seconded, all in favor, motion carried.**

Payroll

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	654921	\$6,189.29	8/21/2024	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,995.26	8/1/2024	Monthly
	Total	\$8,184.55		

- **Approval of Payroll Expenditures – Bruce made a motion to approve the payroll expenditures, William seconded the motion, all in favor, motion carried.**



Total Expenditures - \$ 12,318.51

1) New Business –

- a) 2025 Budget
 - i) Need to set workshop date and time. **Budget Workshop will be immediately following the regular meeting on October 17, 2024**
 - ii) **Jay will prepare a budget draft for the 2025 budget.**

2) Continuing Business –

- a) Still one open position on the board.
- b) Board interviews on September 20th and October 2, 2024.

3) Manager Report –

- a) All areas have been treated regularly and inspections are ongoing.
- b) With the cooling weather treatments are finished for the season.

Financial report

Balance August 31, 2024 - \$53,444.42

Receivables Tax year	August 2024 Income	Amount Receivable
2020	\$0	\$67.47
2021	\$0	\$134.53
2022	\$38.05	\$460.62
2023	\$73.89	\$1,176.43
2024	\$1,206.23	\$58,326.44
<u>Total Income</u>	<u>\$1,318.17</u>	
<u>Total Receivable</u>		<u>\$60,165.49</u>

Next Regular Meeting scheduled for Thursday, October 17, 2024. Camano Senior and Community Center at 2:00 PM –3:00 PM.