



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday July 17, 2025
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order –2:01 PM**
- **Roll Call – Theresa Fletcher, Patricia Campbell, Bruce Trimble, Jay Lawrence**
- **Review / Approval of last meeting minutes –Bruce made a motion to approve the last meeting minutes, Theresa seconded, all in favor. motion carried.**
- **Review / Approval of Agenda – Bruce made a motion to approve the meeting agenda, Theresa seconded, all in favor. motion carried.**

Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Bank of America credit card	668475	\$500.51	5/28/2025
Jay Lawrence	668477	\$1,000.00	5/28/2025
Bank of America credit card	670296	\$293.47	6/25/2025
Jay Lawrence	670298	\$1,000.00	6/25/2025
Total		\$2,793.98	

- **Approval of Vouchers – Theresa made a motion to approve the vouchers, Bruce seconded, all in favor. motion carried.**

Payroll

Paperwork is included in the meeting portfolio for payroll expenses listed below.

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	670297	\$6,565.57	6/25/2025	Monthly
Social Security, Medicare, and Income tax Withholding deposit	EFT	\$2,110.04	6/17/2025	Monthly
Social Security, Medicare, and Income tax Withholding deposit	EFT	\$2,110.04	7/2/2025	Monthly
Total		\$10,785.65		



- **Approval of Payroll Expenditures** – Bruce made a motion to approve the payroll expenditures, Theresa seconded the motion, all in favor. Motion carried.

Total Expenditures - \$ 13,579.63

- 1) **New Business** – Pat asked Jay to bring in the information regarding Jay’s continuing as manager.
- 2) **Continuing Business** – Board Members needed. Theresa has a person that may be interested in the board position, she will follow up.
- 3) **Manager Report** – A new strategy is needed to search for manager candidates. Jay is going to investigate finding someone or a company that does employment services in the area. The board was interested in following up with a candidate for the manager’s position, Jay will reach out to him and see if he is still interested.

Financial report

Balance June 30, 2025 - \$83,545.08

Receivables Tax year	June 2025 Income	Amount Receivable
2020	\$0	\$67.47
2021	\$0	\$67.27
2022	\$0	\$106.29
2023	\$0	\$733.83
2024	\$123.48	\$ 1,265.75
2025	\$1,803.03	\$ 70,775.24
<u>Total Income</u>	<u>\$1,926.51</u>	
<u>Total Receivable</u>		<u>\$73,015.85</u>

Next Regular Meeting scheduled for Thursday, August 21, 2025. Camano Senior and Community Center at 2:00 PM –3:00 PM.

Meeting adjourned at 2:42PM