



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday July 16, 2020
3:00– 4:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order** – 3:07 PM Jay Lawrence called the meeting to order. Boyd will be absent.
- **Roll Call** – Patricia Campbell, William Watkins, Bruce Trimble, Jay Lawrence
- **Review / Approval of last meeting minutes** –February 2020 was the last meeting Jay noted that at the February meeting, a time change had been approved to change the meeting time back to 4:00 PM. Due to the Pandemic the Camano Center has been closed. The center allowed the board to have this meeting outside, but they have been closing the building at 3:00. The board discussed the time and agreed to leave the meeting at the 3:00 PM time until things get back to normal. Bruce made a motion to approve the last meeting minutes – February 20, 2020 All in favor, motion passed.
- **Review / Approval of Agenda** – Pat made a motion to approve the meeting minutes, Duffy second. All in favor, motion passed

Review and approval of Vouchers

February 2020

Name	Warrant (Check) Number	Amount	Date
Accountable Solutions	577290	\$175.00	2/5/2020
Camano Senior Services	578337	\$20.00	2/26/2020
Bank of America Credit Card	578336	\$454.11	2/26/2020
	Total	\$ 649.11	

Payroll February 2020

Name	Warrant (Check) Number	Amount	Date
Jay Lawrence payroll	578338	\$5,238.30	2/26/2020
	Total	\$5,238.30	

February Total Expenditures \$ 5,887.41

March 2020

Name	Warrant (Check) Number	Amount	Date
Camano Island Chamber of Commerce	578911	\$165.00	3/11/2020



ESRI	578912	\$434.80	3/11/2020
Leading Edge Aerial Technologies Inc.	578913	\$1,295.00	3/11/2020
Bank of America Credit Card	579837	\$198.51	3/25/2020
	Total	\$2,093.31	

Payroll March 2020

Name	Warrant (Check) Number	Amount	Date
Jay Lawrence payroll	579838	\$5242.30	3/25/2020
	Total	\$5,242.30	

March Total Expenditures \$7,335.61

April 2020

Name	Warrant (Check) Number	Amount	Date
Adapco	580201	\$5008.90	4/8/2020
Accountable Solutions	581011	\$140.00	4/22/2020
Bank of America Credit Card	581012	\$68.51	4/22/2020
	Total	\$5,217.41	

Payroll April 2020

Name	Warrant (Check) Number	Amount	Date
Jay Lawrence payroll	581258	\$5,134.30	4/29/2020
	Total	\$5,134.30	

April Total Expenditures \$10,351.71

May 2020

Name	Warrant (Check) Number	Amount	Date
Bank of America Credit card	582601	\$68.51	5/27/2020
	Total	\$ 68.51	

Payroll May 2020

Name	Warrant (Check) Number	Amount	Date
Jay Lawrence payroll	582602	\$5,134.30	5/27/2020
	Total	\$5,134.30	

May Total Expenditures \$5,202.81



June 2020

Name	Warrant (Check) Number	Amount	Date
Central Welding Supply	583935	\$122.74	6/24/2020
Total		\$ 122.74	

Payroll June 2020

Name	Warrant (Check) Number	Amount	Date
Jay Lawrence payroll	583936	\$5,134.30	6/24/2020
Total		\$5,134.30	

Total of all June 2020 vouchers- \$5,257.04

Total of Expenditures February 1 – June 30, 2020 \$34,034.58

- **Approval of Expenditures – February through June 2020.** Jay passed around the vouchers for the board to review and sign. Duffy made a motion to approve the expenditures, Pat seconded, all in favor, motion passed.
- **Review/Approval of payroll – February through June 2020.** Bruce made a motion to approve the Payroll expenditures, Pat seconded, all in favor, motion passed.
- - 1) **New Business –**
 - 2) **Continuing Business –**
 - a) One board member still needed
 - 3) **Manager-**
 - a) Treatments are ongoing. Drone is working great! I have been able to treat more area than before.
 - b) Mosquito trapping is also ongoing, seeing a few more mosquitoes than normal and many areas that are typically dry by this time are still holding water. This may be contributing to an increase in some areas. Probably more container mosquitoes as well on personal property as people forget to empty containers after rain events.
 - c) Sale on the RAMP WNV system. ADAPC is having a sale on the RAMP West Nile test system. A system to test mosquitoes for WNV. We have discussed this system in the past. The Washington State Department of Health is not doing the testing. Oregon State University was offering testing for mosquito districts for a cost. This year they are busy with the coronavirus right now. This would be a great opportunity to get equipment that we have wanted at a reduced price. Also, the AMCA and NWMVCA meetings have been cancelled so we will have some cost savings that will also help with the purchase. Jay recommended that we purchase this system.
After much discussion, the board concluded that this would be a worthwhile purchase. Pat made a motion to go forward with the purchase of the RAMP West Nile Virus system, William seconded, all approved, motion passed.



Financial report – Balance June 30, 2020 = \$75,747.84

Jay read through the income and receivables

Receivables Tax year	February – June 30, 2020 Income	Amount Receivable
2013	\$0	\$56.25
2014	\$0	\$55.15
2015	\$0	\$61.46
2016	\$61.42	\$122.86
2017	\$315.40	\$189.24
2018	\$401.63	\$598.99
2019	\$1,127.52	\$1,676.20
2020	\$59,485.79	\$50,300.07
Total Income	\$61,391.76	
Total Receivable		\$53,060.22

Next Regular Meeting Thursday August 20, 2020. Camano Senior and Community Center at 3:00 PM –4:00 PM **Depending on public health situation**
Meeting adjourned at 3:39