



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday November 16, 2023
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order – 2:02 PM**
- **Roll Call – Bruce Trimble, Patricia Campbell, Theresa Fletcher, Boyd Kallicott, William “Duffy” Watkins, Jay Lawrence**
- **Review / Approval of last meeting minutes –Duffy made a motion to approve the last meeting minutes, Bruce second. All in favor, motion carried.**
- **Review / Approval of Agenda – Bruce made a motion to approve the agenda, Duffy second. All in favor, motion carried.**
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Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Bank Of America Credit Card	639918	\$194.59	10/25/2023
MV Books LLC	639993	\$200.00	11/01/2023
	Total	\$ 394.59	

- **Approval of Vouchers – Boyd made a motion to approve the vouchers, Duffy second. All in favor, motion carried.**

• **Payroll**

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	639919	\$5,616.99	10/25/2023	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1823.50	11/06/2023	Monthly
Employment Security 3 rd Quarter	EFT	\$55.98	10/31/2023	Quarterly
L&I 3 rd Quarter	EFT	\$300.20	10/31/2023	Quarterly
Paid Family and Medical Leave 3 rd Quarter	EFT	\$120.70	10/20/2023	Quarterly
WA Cares 3 rd Quarter	EFT	120.26	10/31/2023	Quarterly
	Total	\$8,037.63		



- Approval of payroll Expenditures – Bruce made a motion to approve the payroll expenditures, Theresa second. All in favor, motion carried.

Total Expenditures - \$ 8,432.22

1) New Business –

- a) Review / Approval of Budget Hearing/Workshop minutes Bruce made a motion to approve the minutes, Theresa second. All in favor, motion carried.
- b) 2024 Budget
 - i) Review 2024 Budget.
 - (1) Jay recapped the budget amounts that were discussed at the hearing/workshop. The amount to be collected for the 2024 budget is \$136,000, this is an increase of \$14,000 over 2023 budget. Per parcel rate for 2024 should be approximately \$82.22, annually made in two payments April and October \$41.11. Per parcel monthly cost \$6.85. Per parcel annual rate increase is \$8.46, from 2023. This calculates to a per parcel increase of about \$0.705 cents per month.
 - ii) Theresa made a motion to approve the 2024 Budget, Bruce seconded, all in favor, motion carried.
 - c) Review Budget Resolutions
 - i) Theresa made a motion to approve the 2024 Budget resolutions, Duffy seconded the motion, motion carried.
 - (1) Sign Resolution 111623-A Property Classification
 - (2) Sign Resolution 111623-B Establishing the Assessment and Collection of the Revenue
 Board members signed the resolutions.

2) Continuing Business – Need one new board member.

3) Manager Report -

Financial report

Jay read through the financial report.

Balance October 31, 2023 - \$79,338.57

Receivables Tax year	October 2023 Income	Amount Receivable
2020	\$0	\$172.78
2021	\$67.28	\$336.34
2022	\$106.30	\$ 888.42
2023	\$42,564.36	\$ 8,474.9
<u>Total Income</u>	<u>\$42,737.94</u>	
<u>Total Receivable</u>		<u>\$9,872.44</u>

Next Regular Meeting scheduled for Thursday, December 21, 2023. Camano Senior and Community Center at 2:00 PM –3:00 PM.

Meeting closed at 2:25 PM